**Year 10 Term 6**

**3 lessons each week**

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| **Week** | **Theory Content** | **Resources** |
| **Weeks 1 to 6** | **TOPIC: Component 2 – Handling Data**This component is all about how data is collected, input, processed and stored. | * Online textbook – Component 2 section
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|  | **Practical Content** |  |
| **Weeks 1 to 6** | **TOPIC: Component 2 – Handling Data**This component is all about how data is collected, input, processed and stored.The principal software tool is Excel. Students need to be familiar with the spreadsheet features of: formatting, conditional formatting, formulae, functions, validation, graphing, sparklines, sheets, sorting etc. | * Online textbook – Component 2 section
* Various online
* Excel
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