

Striving for Excellence

Cirencester Kingshill School



Home Learning Guide

October 2020



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Introduction

As a school, we recognise the need to provide our pupils and their families with a home learning provision that is clear and simple to follow in the event of a further lockdown due to COVID-19.

Whether this is as a result of a single pupil, a year group, or an event causing the whole school to be closed, the continued education of our pupils is our priority.

In this guide you will find an easy to follow outline of our school provision, that we hope will enable you to feel supported in the event that you are required to learn from home.





This booklet is designed to guide you through the home learning experience, should you have to learn from home at any point. This may be because of one of three major scenarios that you may find yourself in:

1. You are unwell, you have to isolate or wait for a COVID-19 test result
2. A year group at school may have to self-isolate at home
3. There may be a national or regional full lockdown

We have looked carefully at the most effective options in terms of keeping learning going whilst pupils are at home.

This document details how you would continue learning, and what kind of support you might expect if you have to be away from school this year.



1. An individual pupil is unwell, is self-isolating, or waiting for a test/result

- Parents/carers will inform the school if you are unwell, isolating or awaiting tests/test results.
- Parents/carers are asked to follow current government guidance if you are unwell.
- On the school website you will find a 'shadow curriculum' that is sequenced for each subject, in each year group, to replicate the learning that would be taking place in school.
 - Click on the 'Pupil Work' tab from the homepage of the school website, then your year group tab. You will then find each subject listed.
 - Work can be completed on paper/in exercise books, or can be emailed in to the teacher. For short periods of time away from school, it is fine to do the work at home and then bring it into school when you return.
 - If you have questions about your work, please email your class teacher.



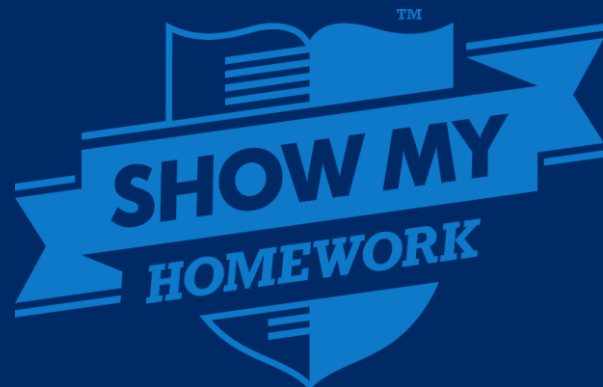


2. If a whole year group has to self-isolate at home

Kingshill School will liaise closely with the relevant public health bodies should the risk of infection be such that a year group has to isolate at home. Pupils and parents/carers will be informed immediately if this has to happen.


If your year group has to isolate, work will be set by your class teachers via Show My Homework and will be organised as follows:

- Each class teacher will post one week's worth of work on Show My Homework at a time.
- The lessons will be specific to each class and will include recorded inputs/explanations/teaching from the class teacher, as well as other resources as required.
- Each subject in each year group will hold at least one 'live' Teams tutorial per week, so that questions can be asked of a subject specialist about the work.
- The subject Teams tutorials will be recorded and made available to you to refer to at a later date.
- Additional subject Teams tutorials will be provided where possible at individual class level.
- Your tutor will hold a weekly 'live' Teams tutor group meeting to support those pupils who are out of school, answer questions and maintain the home-school link.
- Teachers will be available via email to answer specific questions you may have about classwork.





3. National or regional full lockdown

- Classwork and homework will be set once a week for each individual class by your teacher via Show My Homework.
 - The lessons will be specific to each class, and will include recorded inputs/explanations/teaching from the class teacher, as well as other resources as required.
 - Each subject in each year group, will hold at least one 'live' Teams tutorial a week so that questions can be asked of a subject specialist about the work.
 - The subject Teams tutorials will be recorded and made available for you to refer to at a later date.
 - Additional subject Teams tutorials will be provided where possible at individual class level.
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- Your tutor will hold a weekly 'live' Teams tutor group meeting to support pupils who are out of school, answer questions and maintain the home-school link.
 - Teachers will be available via email to answer specific questions about your work.
 - Government guidance regarding the continued teaching of children of Key Workers in school will be followed.

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Pupil protocols for on-line learning with Microsoft Teams

If you are invited to a Microsoft Teams meeting by a teacher you will need to:

- Follow the instructions provided by the teacher, and accept the invitation.
- Use the mute and chat functions when asked to do so.
- Follow the lesson in a public room at home wherever possible (e.g. lounge, kitchen).
- Ensure you are appropriately dressed.
- Not make recordings of the session or any parts of it.
- Not amend any settings for the meeting, unless requested to do so by the teacher.
- Be respectful of others, and remember this will be a learning session.



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And finally..



We will continue to work with pupils who have difficulty in accessing the internet or I.T. at home, and will ensure that they are still provided with work.

Should you be absent from school and have difficulty accessing I.T. please let us know. Whilst there will be tasks, resources and video/Teams sessions that have to be accessed via I.T., we do not expect all of the work to be produced by pupils in electronic form. Therefore, we expect families to be able to share I.T. where there is more than one child needing it, and for the work to be completed in books.

We recognise that there is no form of remote learning that can fully replicate the learning process that you experience in school. We also acknowledge that by definition, the remote learning approaches are reliant on you having the will, and ability, to work independently. Improving these independent skills is a key focus for us as teachers.

Where the school is in partial lockdown we will face pressure on teachers' time. They will be required to teach their own lessons, and may well have to cover for absent/isolating colleagues. In this scenario we will endeavour to provide as much support through Teams as possible, but will inform parents/carers where pressures on staffing makes this difficult.

We will continue to keep you informed with developments and adaptations as the year progresses.