**CIRENCESTER KINGSHILL SCHOOL**

GOVERNORS’ CURRICULUM & PASTORAL COMMITTEE MEETING

**Thursday 12th January 2023, at 4:00p.m. on Teams**

**Attendance**

**P = Present. A = Absent. X = No Reason Received for Absence.**

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| **Name:** | **Attendance** |
| Debbie Christopher – DCH | P |
| Claire Cleaver – CCL | P |
| Penny Hicks – PHI | P |
| Trevor Lee – TLE | A |
| Jeremy Morland – JMO | P |
| Christine Oates – COA | P |
| Stephen Pritchard – SPR | P |
| Libby Reed (Chair) – LRE | P |
| Maureen Richards (Associate Member) – MRI | P |
| Darren Stillman – DST | P |
| Seb Thomas – STH | P |
| Becky Bryant – RBT | P |
| Elizabeth Rowbothan – ERO | P |
| Neil Ingram – NIN | P |

**Cirencester Kingshill School**

**Minutes of Governors’ Curriculum & Pastoral Committee Meeting**

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| **Item No:** |  | **Action By** |
|  | **Apologies**  TLE  STH arrived during item 6 |  |
|  | **Declaration of Business Interests**  None |  |
|  | **Minutes of Meeting 8th November 2022**  Proposed by CCL Seconded by ERO Unanimously agreed |  |
|  | **Matters Arising**  There were no matters arising |  |
|  | **Terms of Reference approval**  Terms were approved, subject to amendment regarding wording of Safeguarding Children. |  |
|  | **Policies to Approve**  The following policies were discussed and will come back to the committee.  **Equality Policy** – JMO to send information to the committee regarding information on SSR and Inclusion booking data, this will be done as an appendices.  Discussions took place regarding information for Extra Curricular activities (Extend). There has been a lapse in data for the last couple of years due to Covid and no Extend taking place.  RBT will speak to TLE about data for last year.  Monitoring was originally set up for the Equalities group and is due to be revamped as the 4-year plan is now at an end.  This policy will become back to the committee once amendments have been finalised.  **International Schools**  This policy has not previously been used. This sat previously with the Head of MFL, JMO has had a brief discussion with AMA, as the new Head of MFL, regarding this. AMA is hoping to run trips to France and Spain in the next couple of years for Y8 and Y9, to help gain interest in taking languages as one of their GCSE options. There are also links to humanities in the policy.  A review will take place as to whether the school should reapply for the International School accreditation. This will go back to SLT to be looked at and will then come back to the Governing committee.  The following policies were discussed and approved:  **Exclusion of Pupils** - DCH questioned the length of suspensions that are currently given. A 15-day suspension triggers a Governors’ Disciplinary Panel. DCH explained to the committee that on day 6 of a suspension, provision has to be provided by SCAPS for pupils to attend. In previous years, the school would buy provision at the beginning of term (50 days a year). Costs implications for September 2021 – August 2022 for SCAPS was £5.5k, this does not include transport and the school did not get near the 50 days provision it bought into.  However, this has now changed and there is a daily charge of £120 per day, plus transport costs to and from the provision. Stroud cannot be specified as the centre to attend, so should a pupil have to go to Gloucester, the cost of the transport alone would be approximately £250.  Governors questioned whether sending pupils to the provision improved behaviour and there was something to gain from it – it was felt it did not and sometimes made behaviour worse.  Governors agreed it was important to keep the Governors’ Disciplinary Panel, as this sent out a strong statement of the seriousness of the suspension and was a way to avoid permanent exclusion.  The policy will be taken to SLT and looked at for 2023-2024 and then brought back to the committee.  Governors approved this policy for 2022-2023.  Proposed by CCL seconded by PHI unanimously approved.  **Mental Health and Wellbeing** – EST will provide feedback on staff mental health & wellbeing. EST is to be named in the policy as Lead in staff mental health & wellbeing.  Proposed by NIN seconded by CCL unanimously agreed  **Pupil Premium** – comment was made that it should be the October census, and not the January one. Subject to amendment, the policy was approved.  Proposed by ERO seconded by NIN unanimously agreed  **Substance Misuse** – A small change in the policy was the inclusion of vaping. This policy also related to the Exclusion of Pupils policy, so should the Exclusion of Pupils policy change, this policy will have to be revisited.  Proposed by CCL seconded by LRE unanimously agreed  **Teaching & Learning** – this policy related to Quality of Education as highlighted by Ofsted. This will be reviewed for September 2023.  Governors questioned whether a summary of implementation would be included. They were informed that this will be in the action plan.  Proposed by LRE seconded by NIN unanimously agreed  **Collective Worship** – there were no amendments  proposed by LRE seconded by CCL unanimously agreed  **Community Cohesion** - there were no amendments  proposed by PHI seconded by ERO unanimously agreed  **Anti-Bullying Policy** – this was rolled over from the November 2022 meeting  Amendment requested was to include LJE’s job title  Proposed by ERO seconded by CCL unanimously agreed | RBT / TLE  SPR  JMO / AMA  DCH  TLE / EST  SPR |
|  | **Safeguarding**  DCH said there was no major updates.  Y9 pupils are to attend a play in March 2023 regarding County Lines  There is some concern that some Y10 pupils do not quite understand what County Lines are.  DCH reminded Governors about looking at strategic training. There has been an update from GCC that all new Governors must attend a complete strategic training course.  Governors thanked DCH for the safeguarding training that took place in November 2022 and how informative it was. |  |
|  | **SEN Update including SEN Link Report**  LRE had taken on the role of SEN Link Governor. LRE has had a brief discussion with DRA and SPR and will be meeting with them shortly.  The independent SEN review that took place in November 2022 shows an improvement from the review that took place in July 2022.  LRE will write the link report ready for the next Curriculum and Pastoral meeting. | LRE / SPR / DRA  LRE |
|  | **Governor Link Report**  **English link report** – CCL had met with TLE. Highlights of the discussion were:   * Staffing issues. TLE has picked up an extra 4 lessons of teaching this year, there has been a change in staff for Second to English and there is a long term staff absence * English were the only faculty to have a thorough deep dive with Ofsted. * There is a big focus on literature and schemes of work   The committee thanked TLE for all his efforts. LRE will send an email to TLE.  **Mathematics Link Report** – ERO had met with SED. SED is the new head of faculty. Highlights of the discussion were:   * Shortage of staff and the use of non-specialists teaching mathematics * (There is currently an advertisement published, of which there has been interest from 2 people) * One of the teachers that is a non-specialist has taken a course, which was completed in December 2022 and has benefited from this. * SED monitors groups and visits lessons * STH, as a non-specialist teacher, said he feels supported by SED | LRE |
|  | **AOB**  There was no AOB. |  |
|  | **Date and time of next meeting**  **Tuesday 7th March 2023, via Teams**  The meeting closed at 5:38p.m. |  |

**CIRENCESTER KINGSHILL SCHOOL**

GOVERNORS’ CURRICULUM & PASTORAL COMMITTEE MEETING

**Thursday 12th January 2023, at 4:00p.m.**

Signed --------------------------------------------------------------------

Please print name ------------------------------------------------------

Date ---------------------------