CIRENCESTER KINGSHILL SCHOOL

GOVERNORS’ BUILDINGS AND HEALTH & SAFETY COMMITTEE

**Wednesday 29th March 2023 @ 4.00p.m. via MS Teams**

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **Item No:** |  |  |
|  | **Apologies**  |  |
|  | **Declaration of Business Interests** |  |
|  | **Approval of Minutes of Meeting dated Wednesday 25th January 2023** |  |
|  | **Matters Arising** |  |
|  | **Policies to Approve – Health & Safety Policy** |  |
|  | **Information Security Policy Update** | DEV |
|  | **CIF 2022 Update** | SGA |
|  | **Cleaning Contract Update** | SGA |
|  | **Grounds Maintenance Contract Update** | SGA |
|  | **Health and Safety Audit Update**  | SGA |
|  | **Paxton System Update** | DEV |
|  | **Fire Officer Visit**  | SGA |
|  | **Automation of Main Gates Update** | SGA |
|  | **Site Managers Bungalow Update** | RBL/SGA |
|  | **S106 Update**  | SGA |
|  | **Any Other Business – Information Items Only** |  |
|  | **Date of Next Meeting – Wednesday 14th June 2023 at 4.00p.m.** |  |

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| --- | --- |
| **Correspondence** | **Agenda Item Number** |
| Agenda |  |
| Minutes of Last Meeting | 3. |
| Health & Safety Policy | 5. |

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| **Copy to:** |
| Rene Blamey | Christine Oates |
| Duncan Evans | Colin O’Hare |
| Sarah Gardiner | Alan Stone |

**Policies to be Approved by Governors’**

**Buildings Health & Safety Committee**

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| --- | --- |
| POLICIES REQUIRED BY LAW | DATE APPROVED |
| Fire Procedures | November |
| Health & Safety Policy | April |
| Risk Assessments | Ongoing |

|  |  |
| --- | --- |
| ADDITIONAL POLICIES | DATE APPROVED |
| CCTV System Policy | November |
| Emergency Response Procedures  | November |
| Lock Down Procedure | November |
| Green Procurement Policy | November |
| Information Security Policy | June |
| Minibus Policy & Guidance | June |

**Committee Links with Faculties**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FACULTY** | **TERM** | **GOVERNOR** | **LINK TEACHER** | **COMMITTEE** |
| Health and Safety | Term 6 | Rene Blameyrblamey@cirencesterkingshill.gloucs.sch.uk | Sarah Gardinersgardiner@cirencesterkingshill.gloucs.sch.uk | Buildings Health & Safety |

RBL and SGA will meet in Term 6. SGA will provide a report which will be published in the Headteacher’s Report for the October Full Governing Body meeting.