

CIRENCESTER KINGSHILL SCHOOL

EDUCATION OR TRAINING PROVIDER ACCESS POLICY

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Pupil entitlement

All pupils in years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through a careers convention, options events, assemblies and group discussions and taster events;
- to understand how to make applications and write a CV, when relevant, for the full range of academic and technical courses.

3. Management of provider access requests

A provider wishing to request access should contact Trevor Lee, Assistant Head and Careers Leader
Telephone: 01285 651511; Email: office@cirencesterkingshill.gloucs.sch.uk

4. Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Term 1/2	Term 3/4	Term 5/6
Year Groups 8-11	Careers Speakers – opportunities in industry Cirencester Careers Convention	Careers Speakers - opportunities in industry	Careers Speakers - opportunities in industry
Year 10		Higher Education and Careers Convention	Post-16 College Taster Days CV writing skills
Year 11	College/6 th Form Presentations	College/6 th Form Presentations Mock employee interviews	Apprenticeship workshops

Please speak to our Careers Leader to identify the most suitable opportunity for you.

5. Premises and facilities

The school will make meeting space available for discussions between the provider and pupils, as appropriate to the activity. The school can also make available a projector, screen and sound speakers to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the school library. The library is available to all students at lunch and break times.

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PROVIDER ACCESS POLICY

Reviewed by T. Lee _____ June 2020 _____ (Date)

Adopted by Governors _____ (Sign) _____ (Date)

Review date _____ June 2021 _____