

CIRENCESTER KINGSHILL SCHOOL

GOVERNORS' CURRICULUM & PASTORAL COMMITTEE MEETING

Tuesday 8th November 2022, at 4:00p.m. on Teams

Attendance

P = Present. A = Absent. X = No Reason Received for Absence.

| Name: | Attendance |
|---|------------|
| Debbie Christopher – DCH | P |
| Claire Cleaver – CCL | P |
| Penny Hicks – PHI | P |
| Trevor Lee – TLE | P |
| Jeremy Morland – JMO | A |
| Christine Oates – COA | P |
| Stephen Pritchard – SPR | P |
| Libby Reed (Chair) – LRE | P |
| Maureen Richards (Associate Member) – MRI | P |
| Darren Stillman – DST | P |
| Seb Thomas – STH | A |
| Becky Bryant – RBT | P |
| Elizabeth Rowbothan – ERO | P |
| Neil Ingram – NIN | P |

Cirencester Kingshill School Minutes of Governors' Curriculum & Pastoral Committee Meeting

| Item No: | | Action By |
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| 1. | Apologies JMO, STH | |
| 2. | Declaration of Business Interests None | |
| 3. | Election of Chair and Vice Chair of Curriculum and Pastoral Committee LRE left the room PHI proposed LRE be elected as Chair of Curriculum and Pastoral Committee ERO seconded Unanimously agreed LRE returned to the room CCL left the room LRE proposed that CCL be elected as Vice Chair of Curriculum and Pastoral Committee | |

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| | <p>PHI seconded Unanimously agreed CCL returned to the room</p> <p>MRI was proposed to become an Associate Member on the committee, unanimously agreed</p> | |
| 4. | <p>Minutes of Meeting 21st June 2022 Proposed by CCL Seconded by PHI Unanimously agreed</p> | |
| 5. | <p>Matters Arising There were no matters arising</p> | |
| 6. | <p>Terms of Reference for Governors' Curriculum and Pastoral Committee It was unanimously agreed that MRI would have voting rights as an Associate Member. Amend wording for Safeguarding to more in line with discharge of statutory duty. It was requested that the committee could look at the menu from the new caterers, to ensure that there are healthy eating options. ERO suggested using a grid as a way of identifying how to monitor all the points over the year as a committee. SEN to be added as a standing item.</p> | |
| 7. | <p>New policy to adopt – Early Career Teacher (ECT) Induction TLE gave the Committee an overview of the policy. Points highlighted included:</p> <ul style="list-style-type: none"> • Kingshill has 3 ECTs this year, after having none the past couple of years due to Covid • References to FE and maintained schools have been removed • Policy to be annually reviewed by Governors • Balcarras is the appropriate body that runs the courses, most schools in the area use Balcarras • For Kingshill to run the ECT training programme, we would have to be DofE approved. Using the Local Authority is more expensive • Kingshill provide training for mentors – there are currently 3 • ECTs are currently working very well <p>CCL proposed the policy LRO seconded Unanimously agreed</p> | |
| 8. | <p>Policies to Approve The following policies were discussed and approved:</p> <ul style="list-style-type: none"> • Accessibility Policy – it was suggested that there be a development area under weakness – SPR will speak to DRA about this. MHI's name to be replaced with Site Team • Child Protection Policy – it was suggested that a working party be set up to check the social media of potential new staff, this will be included in the recruitment policy. | SPR |

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| | <ul style="list-style-type: none"> • Feedback Policy • Homework Policy • Curriculum Policy • Looked After Children Policy • Sex & Relationship Policy • SMSC Policy • Special Education Needs and Disabilities Policy <p>All policies were unanimously approved</p> | |
| 9. | <p>Review of Examination Performance 2022 SPR talked through the examination review. SPR had pulled together all the national data that had been released. The overview is that Kingshill is performing very well against the national average.</p> | |
| 10. | <p>Ofsted Update The concise SEF is to be sent to Governors. The file of key information will be sent to the Governors that will be involved in the Ofsted process, when they arrive. SEN, Pupil Premium and boys will be priorities.</p> | |
| 11. | <p>Link Governor paperwork to review It was discussed to add SEN, high prior attainment, boys and pupil premium to the link governor paperwork under Progress towards Faculty Development / Faculty SEF/Ofsted Action Plan</p> | |
| 12. | <p>Governor Link Reports There were no reports to discuss</p> | |
| 13. | <p>AOB There was no AOB.</p> | |
| 14. | <p>Date and time of next meeting Thursday 12th January 2023, via Teams</p> <p>The meeting closed at 5:18p.m.</p> | |

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Tuesday 8th November 2022, at 4:00p.m.

Signed -----

Please print name -----

Date -----